



**2nd and final Counseling of
MASTER OF BUSINESS ADMINISTRATION - 2018-19**

Important Instructions for Online Counselling:

- I.** Please refer to Prospectus 2018-19
- II.** Date of 2nd and final Counselling: 25th July 2018
- III.** Venue of Counselling: Department of Business Management, Maulana Azad National Urdu University, Gachibowli, Hyderabad -500032
- IV.** Reporting Time: 9:00 AM to 11.30 AM (no candidate will be entertained after 11.30 AM)
- V.** Documents Required for Verification: *Original documents with two sets of photocopies of each to be submitted at the time of counselling failing which the admission will be denied*
 1. MBA Entrance Test 2018 Hall Ticket
 2. Proof of Urdu as a language/medium at 10th/ 12th or equivalent from madarasa board/Graduation
 3. Marks sheet of 10th/SSC/equivalent board examination
 4. Marks Sheet and Certificate of 12th or equivalent
 5. Marks Sheet and Degree of Graduation or equivalent
 6. Transfer certificate(from the institution last attended)
 7. Migration certificate(from the institution last attended)
 8. Valid caste / category certificate (format prescribed by Government of India) if applicable
 9. Bonafide / Conduct certificate (from the institution last attended)
 10. Four passport size latest colour photographs of Candidate
 11. One Photograph each of Parents / Guardian
 12. Requisite Admission fee (Boys- Rs. 5450/, Girls- Rs. 1400/ and Health Insurance fee of about Rs. 1000 when the University notify it) to be submitted through Credit Card / Debit Card / Net Banking after provisional seat allotment. Please ensure to carry your Credit Card / Debit Card / Net Banking Account with sufficient funds.

Note:

1. Call for counselling doesn't guarantee admission. Admission is subject to availability of seats in respective categories.
2. Grievance, if any, to be reported within 5 days of the date of declaration of result, failing which no further communication in this regard shall be entertained. The grievances to be addressed to Director, Directorate of Admissions in writing or by e-mail at admissionsregular@manuu.edu.in
3. Submission of Fee Deposit Receipt is mandatory for completion of Admission.

Director, Admissions



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Status of the available seats

Sl.No.	Category	Number of seats
1	General	Women - 9
2	OBC	Women - 7
3	SC	15
4	ST	7
5	PWD	2
Total		40

Candidates from the provisional rank list notified by the University for MBA program may attend the counselling on 25th July 2018 between 9.00 am to 11.30 am. Admission shall start at 11.30 am based on the merit of the available candidates following the reservation. On non-availability of reserved candidates (except SC and ST categories), the seats will be filled-up with general category candidates following the merit among the reported candidates.

Director, Admissions